

**HEALTH AND ADULT SOCIAL CARE SELECT (OVERVIEW AND SCRUTINY)
COMMITTEE
TASK AND FINISH WORKING GROUP ON HCC CARE SERVICE PROPOSALS**

TERMS OF REFERENCE

1. Introduction

- 1.1 The purpose of the HASC Working Group is to oversee a formal public consultation exercise that is due to commence 4th September 2023 following Cabinet approval of a set of service recommendations in relation to the HCC Care Older Adults portfolio that they considered in July.
- 1.2 The Cabinet report recommended a capital investment of some £173m in the HCC Care Older Adults portfolio with the investment addressing high priority maintenance and health and safety issues as well as providing for a major suitability programme that would result in more modern, fit-for-the-future homes.
- 1.3 The proposed capital investment programme combines three new homes, modifications and expansions to three existing homes and seven proposed home closures as detailed in paragraph 1.5.
- 1.4 It is acknowledged that these proposed service changes would result in a material change to the existing HCC Care service operation with impacts for existing clients, staff, the overall service focus, and configuration, and for wider stakeholders. The proposed changes will therefore be subject to a comprehensive formal consultation process that will commence at the beginning of September.
- 1.5 The formal public consultation process is specifically in relation to the proposed home closures and the proposed existing home modifications. The formal public consultation will therefore seek views on the following:
 - the proposed permanent closure of two homes currently temporarily closed for operational reasons; Copper Beeches in Andover and Cranleigh Paddock in Lyndhurst,
 - the proposed closures of Bishops Waltham House, Solent Mead (which also caters for Day Services), and Green Meadows in 2024 (exact timings to be confirmed) for service and financial reasons.
 - the proposed closure and relocation of Malmesbury Lawn and Westholme, for service proximity and workforce reasons, at the time both of the proposed new-build facilities (at Oak Park and Cornerways), become operational (not before the end of 2026).
 - proposed existing site modifications and expansions of Oakridge House, Ticehurst and Emsworth House.

2. Role and Purpose of the Task and Finish Working Group

- 2.1 The Task and Finish Working Group is a working group of the Health and Adult Social Care Select (Overview and Scrutiny) Committee (HASC) and is appointed in accordance with the Constitution of Hampshire County Council.
- 2.2 The Task and Finish Working Group's purpose is to oversee and scrutinise the approach and outcomes of the HCC Care Service proposals formal public consultation.
- 2.3 The Task and Finish Working Group will provide a report to the HASC for consideration.

3. Scope of the Task and Finish Group

- 3.1 This working group is being formed to oversee and scrutinise the approach and outcomes of the HCC Care Service proposals formal public consultation, prior to an Executive Member decision.

4. Objectives

- 4.1 To review feedback from engagement and formal public consultation with a wide range of stakeholders, including residents and family members in relation to the HCC Care Service proposals.
- 4.3 To consider and provide comment on impact assessments.

5. Areas out of scope

- 5.1 The approved strategic direction and associated capital programme and investment, as agreed by Cabinet on 18 July 2023.

6. Outcomes

- 6.1 To provide updates to the wider HASC on the progress of the HCC Care Service proposals formal public consultation.
- 6.2 To make recommendations regarding proposals to the wider HASC.
- 6.3 To submit a report to the wider HASC when recommendations appear before the Committee for pre-decision scrutiny.

7. Method

- 7.1 The working group will meet with Directorate officers to consider the proposals being consulted on and the approach being undertaken. At each meeting, the group will provide oversight, scrutiny and comment on progress towards the stated objectives of the review.
- 7.2 Where the working group requires further information in order to meet its role and purpose and meet the scope and objectives as set out in 2, 3 and 4 above, such information will be requested.

8. Membership

- 8.1 The working group shall be a cross party group made up of Members of the HASC (consisting of a total of 7 Members, x4 Conservative Group, x1 Liberal Democrat Group, x1 Labour Group, x1 Independent Group).

9. Meetings

- 9.1 The Working Group will hold an initial meeting to review the finalised consultation document and to also understand the timeline for reviewing and making recommendations on the outcomes of the planned formal public consultation.
- 9.2 It is anticipated that the Working Group would then meet a few weeks into the formal public consultation and as often as required to meet the working group objectives.
- 9.3 The Working Group will meet post the formal public consultation period to conclude its work and feed into a decision by the Executive Lead Member in February 2024.

10. Code of Conduct

- 10.1 Elected Members of the Working Group shall comply with the Hampshire County Council Code of Conduct applicable to Members.

11. Reporting

- 11.1 The Working Group will make an update to the HASC on the progress of considerations when appropriate. It will provide comment to the wider HASC when recommendations appear before the Committee for pre-decision scrutiny.
- 11.2 The Working Group will cease to exist once its purpose has been fulfilled.